

# Client of concern project check list

Client name                      D.O.B.                      Project                      GP details                      Next of Kin details                      NHS number

TO DO	COMMENTS / ACTION POINTS
Do you have letter of consent to discuss client's care with others?	
Has a referral been made to palliative care? If not, would the client benefit? Who can you approach to talk to about this (e.g. GP, hospital consultant, palliative care team).	
When might be a good time to begin to explore clients wishes and concerns with them? Who else can support you with this?	
Have other professionals who could provide support now or in the future been identified? Who are they?	
Is the project considered an appropriate place of care? If not, what needs to be done to overcome obstacles? Who else might support you in meeting them.	
Has a case review been arranged? If not, is this a role you or the project can take on? Who can you invite?	
Have a client's preferences and wishes been identified, including their preferred place of care? If no, would they like further information? Who can you contact for further advice? (e.g. GP, specialist palliative care team)	
Have important relationships been identified and other clients briefed (with client's consent) The Eco-map in the resource section of end of life care can help here	
Does the client want their next of kin to be contacted?	
Have actions been identified to support clients' needs. If not, what actions need to be taken?	
Is client entitled to additional benefits? i.e. DS1500 payment, continuing healthcare (CHC)funding	
Other	